

GUIDELINES AND CONDITIONS

Instructions :

- First consult the indicative list of species or taxa available for shipment at <http://www.sb-roscoff.fr/ModBio/Tarifs.pdf>.
- For further information - especially if species other than those in the indicative list are requested - please directly contact modes.biologiques@sb-roscoff.fr
- Fill out the order form and send it together with the other information requested at <http://www.assemblemarine.org/application-forms/>.
- Send the signed form by mail or fax to :

Service Modèles Biologiques
Station Biologique de Roscoff
Place Georges Teissier , BP 74
29682 ROSCOFF

Tél / Fax : 02 98 29 23 78

- If your project is accepted (see <http://www.assemblemarine.org/calls-and-selection/>), the Roscoff Biological Station will proceed to the shipment. Only the transport costs (usually DHL Express services) will then be charged to you.

Important remarks :

- If the total value of a shipment, or recurrent shipments (excluding transport costs), is below 1000 € HT¹ the selection will be made on an ongoing ad hoc basis. If the total value (excluding transport costs) is greater than 1000 € HT², the normal "call for proposal" procedure with twice yearly deadlines will apply (see <http://www.assemblemarine.org/calls-and-selection/>).
- If the shipment of biological material is needed before either ad hoc or normal selection (depending on total value of shipment) can take place, you will be required to agree in principle to pay the normal price according to price list available in <http://www.sb-roscoff.fr/ModBio/Tarifs.pdf>. Your request will then be evaluated *a posteriori*, and in case of a negative outcome, you will then receive an invoice corresponding to the biological material already sent.

Other conditions :

- The Roscoff Biological Station cannot fully guarantee the taxonomic determination of species that are ordered, especially for unlisted species. Also, there is no guarantee that samples collected from natural populations are free of any contamination (viruses, microbes, epiphytes, etc.).
- The Roscoff Biological Station may refuse a shipment, or limit the quantity of specimens supplied, if it is deemed that the requested collection presents an unacceptable potential impact to natural populations or habitats.
- The Roscoff Biological Station may refuse a shipment in the case of a request for non-standard sampling procedures (e.g. organisms from several populations or specific locations) or sample preservation (e.g. specific dissection or use of unusual buffers).
- Any shipment may be postponed or cancelled if weather conditions prevent sampling.
- The Roscoff Biological Station cannot be held responsible for any unforeseen delay during transport.

Once the order has been signed the applicant agrees :

- when applicable (e.g. live specimens), upon receipt of the material to take all necessary measures, such as appropriate maintenance and containment procedures, to ensure the welfare of animals and prevent their dispersal in the environment.
- to quote the Marine Biological Model Supply Service (BMSS) of the Roscoff Biological Station in any publications involving the biological material supplied, and to communicate bibliographic references of such publications to modes.biologiques@sb-roscoff.fr.
- To adhere to the ASSEMBLE reporting rules as set out in <http://www.assemblemarine.org/follow-up/>.

¹ Calculated using the price list available on <http://www.sb-roscoff.fr/ModBio/Tarifs.pdf>